

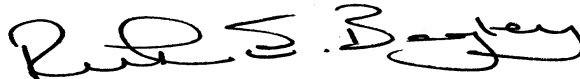
Date of despatch: 11th May, 2015

To the Members of Slough Borough Council

Dear Councillor,

You are summoned to attend the Annual Meeting of the Council of this Borough which will be held in the Small Hall, The Centre, Farnham Road, Slough, SL1 4UT on **Tuesday, 19th May, 2015 at 7.00 pm**, when the business in the Agenda below is proposed to be transacted.

Yours faithfully



RUTH BAGLEY
Chief Executive

PRAYERS

AGENDA

Apologies for Absence

PAGE

1. To Elect the Mayor for the 2015/16 Municipal Year
2. To Elect the Deputy Mayor for the 2015/16 Municipal Year
3. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Mayor will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.



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4. To approve as a correct record the Minutes of the Council held on 21 April 2015	1 - 6
5. To receive the Mayor's Communications.	

Officer Reports

6. Review of Constitution and Related Matters	7 - 10
7. Appointments of Committees, Quasi Judicial and Other Bodies and Allocation of Political Group Officer Support	11 - 14
8. Appointments to Outside Bodies 2015/16	15 - 26

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before Council considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

MINUTES OF COUNCIL PROCEEDINGS

At a Meeting of the Council for the Borough of Slough held at the Flexi Hall, The Centre, Farnham Road, Slough, SL1 4UT on Tuesday, 21st April, 2015 at 7.00 pm

Present:- The Worshipful the Deputy Mayor (Councillor Rasib), in the chair; Councillors Abe, Ajaib, Anderson, Bains, Bal (until 8.45pm), Brooker (until 8.40pm), Chahal, Cheema, Chohan, Coad, Dar, Davis, Dhaliwal, Dhillon, M Holledge, N Holledge, Hussain, Malik, Mann, Mansoor, Matloob, Mellor, Munawar, Nazir, Parmar, Plenty, Rana, Sandhu, Shah, Sharif, Sidhu, Smith, Sohal, Strutton, Swindlehurst, Usmani, Wright and Zarait.

Apologies for Absence:- Councillors Carter, Chaudhry and Pantelic.

48. Declarations of Interest

Councillor Bal declared a personal interest in that a member of his family was employed by Slough Borough Council.

49. To approve as a correct record the Minutes of the Council held on 27th January 2015 and 19th February 2015

Resolved – That the minutes of the proceedings of the Council at its meetings held on 27th January and 19th February 2015 be approved as a correct record.

50. To receive the Mayor's Communications.

The Mayor announced that sadly, Sheila Thorpe, former Councillor and Mayoress of Slough had passed away on 10th April.

Sheila was a County Councillor from 1981 to 1989 and served as a Member of the Council from 1987 to 1999. She was Deputy Mayor in 1992/1993 and was elected Mayor for 1993/1994.

Condolences had been sent to Sheila's family on behalf of Members and Officers.

The Mayor asked all Members to join him in observing one minute's silence in memory of Sheila.

51. Questions from Electors under Procedure Rule 9.

The Mayor advised that two questions had been received from residents and electors, copies of which had been tabled. A resident in attendance received a response to his question and submitted a supplementary question. Copies of the questions and replies would be forwarded to the questioners.

52. Recommendations of the Audit and Risk Committee from its meeting held on 12th March 2015 and the Standards Advisory Committee from its meeting held on 17th March 2015

It was moved by Councillor Chohan,
Seconded by Councillor M Holledge,

- (a) "That the Standards Advisory Committee be disbanded and its terms of reference subsumed into the terms of reference of the Audit and Risk Committee with effect from the Annual Council meeting in May 2015.
- (b) That the Audit and Risk Committee be renamed the "Audit and Corporate Governance Committee".
- (c) That Article 9 of the Constitution (Standards Advisory Committee be deleted and subsequent Articles re-numbered).
- (d) That existing Article 10 (Audit and Risk Committee) be amended as shown in Appendix A and the terms of reference and working arrangements of the Committee therein be approved.
- (e) That the membership of the Audit and Corporate Governance Committee comprise*:
Seven councillors (politically balanced) (not the Leader, Mayor or Deputy Mayor, Chairs and Vice Chairs of Planning and Licensing Committee and Group Leaders*)
Up to four co-opted (non-voting) independent members
The Council's Independent Person (as an observer).

* executive members limited to one
*one Member from each of the three Parish Councils in the Borough to be invited to attend and speak at the Committee if it is considering a report relating to changes to the Code of Conduct
- (f) That the existing independent members on the Audit and Risk and Standards Advisory Committees be appointed to the ACGC for the 2015/16 municipal year as follows:
Mr G Davies
Mr R Roberts
Mr A Sunderland
Mr A Kwatra
- (g) That a Standards and Determination Sub Committee be appointed by the Committee with membership, terms of reference and operating procedures as set out in Appendix A.
- (h) That an allowance of £2,858 be paid to the Chair of the Audit and Corporate Governance Committee.
- (i) That the Head of Democratic Services make any consequential administrative amendments to the Constitution."

The recommendations were put to the vote and carried unanimously.

Resolved –

- (a) That the Standards Advisory Committee be disbanded and its terms of reference subsumed into the terms of reference of the Audit and Risk Committee with effect from the Annual Council meeting in May 2015.
- (b) That the Audit and Risk Committee be renamed the “Audit and Corporate Governance Committee”.
- (c) That Article 9 of the Constitution (Standards Advisory Committee be deleted and subsequent Articles re-numbered).
- (d) That existing Article 10 (Audit and Risk Committee) be amended as shown in Appendix A and the terms of reference and working arrangements of the Committee therein be approved.
- (e) That the membership of the Audit and Corporate Governance Committee comprise*:
Seven councillors (politically balanced) (not the Leader, Mayor or Deputy Mayor, Chairs and Vice Chairs of Planning and Licensing Committee and Group Leaders*)
Up to four co-opted (non-voting) independent members
The Council’s Independent Person (as an observer).

* executive members limited to one
*one Member from each of the three Parish Councils in the Borough to be invited to attend and speak at the Committee if it is considering a report relating to changes to the Code of Conduct
- (f) That the existing independent members on the Audit and Risk and Standards Advisory Committees be appointed to the ACGC for the 2015/16 municipal year as follows
Mr G Davies
Mr R Roberts
Mr A Sunderland
Mr A Kwatra
- (g) That a Standards and Determination Sub Committee be appointed by the Committee with membership, terms of reference and operating procedures as set out in Appendix A.
- (h) That an allowance of £2,858 be paid to the Chair of the Audit and Corporate Governance Committee.
- (i) That the Head of Democratic Services make any consequential administrative amendments to the Constitution.

53. Recommendation of the Overview and Scrutiny Committee from it's meeting held on 9th April 2015 and Standards Advisory Committee

It was moved by Councillor Nazir,
Seconded by Councillor M Holledge,

Council - 21.04.15

“That the Annual Scrutiny Report 2014/15 be received.”

The recommendation was put to the vote and carried unanimously.

Resolved – That the Annual Scrutiny Report 2014/15 be received.

It was moved by Councillor M Holledge,
Seconded by Councillor Hussain,

“That the Annual Standards Review 2014/15 be received.”

The recommendation was put to the vote and carried unanimously.

Resolved – That the Annual Standards Review 2014/15 be received.

54. To consider Motions submitted under procedure Rule 14.

Motion (A)- Reduction in Voting Age

It was moved by Councillor Mann,
Seconded by Councillor Hussain,

“This Council resolves to:

1. Support the recent proposals to extend the franchise in all elections to 16 and 17 year olds as they are knowledgeable and passionate about the world in which they live and are as capable of engaging in the democratic system.
2. Ask our local MP and the current coalition government, and any government formed after May’s election, to back the policy announced by the Labour Party, and extend the franchise in all elections to 16 and 17 year olds alongside strong citizenship education.
3. Recognise the important steps taken this year to establish a Youth Parliament and commit to working with them alongside Sloughs’ schools and colleges to enhance citizenship education for all young people in Slough.
4. Continue working with community groups, faith organisations, residential associations, and other groups and people to make the electoral register as complete as possible.”

It was moved as an amendment by Councillor Wright,
Seconded by Councillor Strutton,

“That the resolution be amended as follows:

“This Council resolves to:

1. Support ~~the recent proposals to extend the franchise in all elections to 16 and 17 year olds as they are knowledgeable and passionate about the world in which they live and are as capable of~~ in engaging in the democratic system by co-opting Slough Youth Parliament Members into our strategic panels for the next 2 years.

Council - 21.04.15

- ~~2. Ask our local MP and the current coalition government, and any government formed after May's election, to back the policy announced by the Labour Party, and extend the franchise in all elections to 16 and 17 year olds alongside strong citizenship education call for a referendum to lower the voting age to include 16 and 17 year olds.~~
- ~~3. Recognise the important steps taken this year to establish a Youth Parliament and commit to working with them alongside Sloughs' schools and colleges to enhance citizenship education for all young people in Slough.~~
- ~~4. Continue working with community groups, faith organisations, residential associations, and other groups and people to make the electoral register as complete as possible."~~

The amendment was put to the vote and lost by 8 votes to 29 votes with 2 abstentions.

The substantive motion was put to the vote and carried by 31 votes to 6 votes with 2 abstentions.

Resolved - This Council resolves to:-

1. Support the recent proposals to extend the franchise in all elections to 16 and 17 year olds as they are knowledgeable and passionate about the world in which they live and are as capable of engaging in the democratic system.
2. Ask our local MP and the current coalition government, and any government formed after May's election, to back the policy announced by the Labour Party, and extend the franchise in all elections to 16 and 17 year olds alongside strong citizenship education.
3. Recognise the important steps taken this year to establish a Youth Parliament and commit to working with them alongside Sloughs' schools and colleges to enhance citizenship education for all young people in Slough.
4. Continue working with community groups, faith organisations, residential associations, and other groups and people to make the electoral register as complete as possible.

Motion (B) Unlicensed House of Multiple Occupation Register

It was moved by Councillor Smith,
Seconded by Councillor Strutton,

"This Council resolves to:

Respond to the acute shortage of housing in Slough by publishing a register of unlicensed House Multiple Occupation to safeguard the health and welfare of sitting, and future, occupants whilst regulating good quality self-contained units which will be self-financing by the extra council tax generated."

The motion was put and lost by 9 votes to 29 votes with 1 abstention.

Resolved - That the motion be rejected.

Council - 21.04.15

(Councillor Brooker left the meeting)

Motion (C) - Funding Allocation Review - Bus Passes

It was moved by Councillor Coad,
Seconded by Councillor Mellor,

“This Council resolves that:

In the light of the impact that changes to bus passes and the removal of companion carers bus passes has had on working pensioners, volunteers and disabled people we call upon SBC to review funding allocation in order to address the hardship this has already caused.”

(Councillor Bal left the meeting)

The motion was put to the vote and a prior request having been made for the record of the voting:-

There voted for the motion:

Councillors Abe, Ajaib, Anderson, Bains, Chahal, Cheema, Chohan, Coad, Dar, Davis, Dhaliwal, Dhillon, M Holledge, N Holledge, Hussain, Malik, Mann, Mansoor, Matloob, Mellor, Munawar, Nazir, Parmar, Plenty, Rana, Sandhu, Shah, Sharif, Sidhu, Smith, Sohal, Strutton, Swindlehurst, Usmani Wright and Zarait.

.....36

There abstained from voting:

The Worshipful The Deputy Mayor1

Resolved - This Council resolves that:-

In the light of the impact that changes to bus passes and the removal of companion carers bus passes has had on working pensioners, volunteers and disabled people we call upon SBC to review funding allocation in order to address the hardship this has already caused.

55. To note Questions from Members under Procedure Rule 10 (as tabled).

No questions had been submitted.

56. Vote of Thanks

The Leader thanked the Deputy Mayor, Leaders of the Conservative and UKIP Groups and his Cabinet colleagues for all their efforts and contributions during the municipal year. Best wishes were also conveyed to all those Members seeking re-election in the forthcoming local election. A number of other Councillors also thanked their fellow Members.

The Deputy Mayor placed on record his appreciation to his Chaplain, the Reverend Linda Hillier who had officiated at meetings during the municipal year.

Chair

(Note: The Meeting opened at 7.00 pm and closed at 9.04 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 19th May 2015
CONTACT OFFICER: Catherine Meek, Head of Democratic Services
(For all Enquiries) (01753) 875011
WARD(S): All

PART I
FOR DECISION

REVIEW OF CONSTITUTION AND RELATED MATTERS

1. **Purpose of Report**

To report the recommendations of the Member Panel on the Constitution (MPOC) on the Review of the Constitution.

2. **Recommendations**

The Council is requested to Resolve:

- (a) That the proposed amendments to Part 4 - Overview and Scrutiny Procedure Rules be approved as set in paragraph 5.5 for implementation from 1st June 2015;
- (b) That the Head of Democratic Services be authorised to amend the current published Constitution to reflect Council Structures, legislative requirements and other administrative amendments as necessary.

3. **Community Strategy Priorities**

None as this report is administrative in nature.

4. **Other Implications**

The Constitution meets the Council's requirements and incorporates all necessary legal requirements.

5. **Supporting Information**

Background – Fundamental Review

5.1 The Council undertook a fundamental review of the Constitution in 2013.

5.2 The aim of the review was:

- To make all forms of decision making as streamlined and clear as possible.
- To introduce modern best practice wherever possible.
- To make the Constitution a modern, fit for purpose, easily understandable and easily updated document.

- To simplify rules and remove duplication and conflict.
- To redraft officer delegations to empower officers to make decisions in line with corporate procedures with a robust audit trail and clear sub delegation rules.
- To consider the current Overview and Scrutiny process and structure to enhance its role and ability to scrutinise effectively.
- To review financial procedure rules and thresholds for decision making.

Progress on the Review

- 5.3 The Review is a significant piece of work and the Panel has met to undertake the detailed review work on the Constitution. Over the course of the year the Panel has made/endorsed a number of recommendations to the Council detailing amendments to the Constitution.

Amendments reported to Council in the course of the year

- 5.4 A number of amendments to the Constitution have been agreed by the Council over the course of the year as follows:

Section 4.6 - Financial Procedure Rules

A comprehensive review of the contracts element of the Financial Procedure Rules had been undertaken to both simplify them and provide greater clarity over exemption requests and tendering processes. The rules were amended to enforce best practice in purchasing and support the Council in delivering its Community and Corporate plans. These Rules in conjunction with the Procurement Operating Procedures and the Procurement strategy provide a corporate framework designed to ensure that all procurement activity is conducted in line with the principles of good public procurement and legal requirements.

Corporate Parenting Panel – Terms of Reference

The terms of reference of the Corporate Parenting Panel Terms were amended in order to bring the Panel's arrangements into line with the Slough Corporate Parenting Strategy 2014 to 2016.

Scheme of Delegation to Officers

A number of delegations had been inadvertently omitted from the Scheme that was submitted to the Council in April 2014. The Council approved amendments to - Part 2 - Delegation of functions to Officers by the Council and the Executive (E20) and - Part 3 - Proper Officer Functions (Part 3) with regard to the National Health Service Act 2006 (PO61 – PO69.)

Procurement Delegations

Delegations B1 and B2 were deleted as they are covered under Financial Delegations A5 and A6 relating to authorisation of approved expenditure and are therefore unnecessary.

Review of Members Allowances Scheme – Part 6

The Council is required to undertake a review the Members Allowances Scheme every four years. The Independent Remuneration Panel was convened to undertake the statutory review of the Scheme and the Council considered the recommendations of the Panel and approved amendments to the Scheme at its meeting on the 19th February 2015.

Article 9 & 10 – Standards Advisory Committee and Audit and Risk Committee

At its meeting on 21st April 2015 the Council agreed that the Standards Advisory Committee be disbanded and its terms of reference subsumed into the terms of reference of the Audit and Risk Committee with effect from the Annual Council meeting in May 2015. It was agreed that the Audit and Risk Committee be renamed the “Audit and Corporate Governance Committee”.

Recommendations for further revisions to the Constitution

- 5.5 The Member Panel on the Constitution has considered Member absences at Scrutiny Panel/Committee meetings. The Panel has recommended the inclusion of a new policy for the treatment of such absences. The proposed wording for this policy is set out below:

Where a Member has been absent (even if apologies are given) from a particular Overview and Scrutiny Committee/Panel for two consecutive meetings, that Member will be sent a letter warning of the impending revocation of their membership of that Committee/Panel, should they miss a third consecutive meeting.

Should that Member then miss a third consecutive meeting of that Committee/Panel, their membership will be revoked, and a replacement will be sought from the respective group.

If apologies are given for the third meeting, Members of the Committee/Panel will have discretion to waive the revocation of membership if they consider that there are exceptional reasons that need to be taken into account.

Late arrival or early departure by a member will not be treated as absence if notice has been given to the Chair with a valid reason.

Ongoing Review of the Constitution

- 5.6 Work on reviewing some parts of the Constitution is ongoing and will be programmed into future Panel Review meetings. The Council is requested to authorise the Head of Democratic Services to make any consequential changes to the Constitution that have arisen as a result of amendments agreed by the Council and restructuring decisions.

6 Appendices

None

7. Background Papers

None.

A full copy of the Constitution can be accessed on the Council's website.

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SLOUGH BOROUGH COUNCIL

REPORT TO: Annual Council **DATE:** 19th May 2015

CONTACT OFFICER: Catherine Meek
(For all enquiries) Head of Democratic Services
 (01753) 875011

WARD(S): All

PART I
FOR DECISION

APPOINTMENT OF COMMITTEES, QUASI-JUDICIAL AND OTHER BODIES
AND ALLOCATION OF POLITICAL GROUP OFFICER SUPPORT

1 Purpose of Report

To appoint the Committees, quasi-judicial and other bodies as set out in the Constitution, to review the representation of different political groups on those bodies, agree the allocation of seats and appoint to those seats in accordance with Group wishes.

To agree the allocation of Political Group officer political support to Political Groups.

To receive the report of the Leader on the appointment of the Deputy Leader and the Cabinet.

2. Recommendations

The Council is requested to resolve:

- (a) That Committees be appointed and seats thereon allocated to political groups in accordance with the rules of proportionality (To follow - **Appendix 1**)
- (b) That appointments be made to Committees in accordance with the nominations received from political groups (To Follow- **Appendix 2**).
- (c) That the report of the Leader on appointment of the Deputy Leader and Commissioners (the Cabinet) and their portfolios be received. (To Follow-**Appendix 2**).
- (d) That the Chairs and Vice-Chairs of Committees be appointed as submitted (To Follow-**Appendix 2**).
- (e) The allocation of Political Officer support to Political Groups
- (f) That appointments be made to quasi-judicial and other bodies as set out in **Appendix 3**, in accordance with the requirements of proportionality (where applicable) and group nominations (To Follow).

3. **Community Strategy Priorities**

Effective, transparent and equitable democratic and decision making processes are an essential pre-requisite to the delivery of all the Council's priorities.

4. **Other Implications**

The recommendations within this report meet legal requirements (primarily the Local Government & Housing Act 1989 and associated Regulations) and the Local Government and Public Involvement in Health Act 2007. The proposals have no workforce implications and any financial implications have been reflected within the approved budget. There are no Human Rights Act implications.

Section 15 of the Local Government and Housing Act 1989 imposes a duty on Council's to review the representation of different political groups on bodies to which the Council makes appointments. The Act requires that the review should be undertaken at the annual meeting or as soon as practicable after that meeting.

The Council operates a 'strong leader' model which requires the Leader to be a Member elected to the position of Leader by the Annual meeting of the Council. At the annual meeting of Council in June 2014, Councillor Anderson was appointed as Leader of the Council for a period of four years.

5. **Supporting Information**

- 5.1 It is a requirement to appoint to the Committees, quasi-judicial and other bodies as set out in the Constitution.

Allocation of Seats on Committees, Quasi-judicial and other Bodies

- 5.2 Memorials confirming the establishment of political groups following the local elections are awaited. Following receipt of this information a revised 'basket' of seats will be circulated to the Council.

- 5.3 The Council is asked to agree the allocation of seats on Committees, quasi-judicial and other bodies and to appoint to those seats. The allocation of seats on those Committees where proportionality applies has been calculated and is set out in **Appendix 1 (To Follow)**

- 5.4.1 Nominations from political groups for appointments to seats on Committees, etc have been sought and will be circulated when received.

Allocation of Political Group Officer Support

Under the Local Government & Housing Act 1989 a political group qualifies for a post if it comprises at least one-tenth of the membership of the Authority. A political group cannot have more than one political assistant and the total number of political assistants is limited to three. Group Memorials are currently awaited and will be reported to the Council. The Council will need to take a decision on how the Political Group Officer provision will be allocated between Groups.

Dates of Council Meetings – 2015/16

- 5.5 The Constitution requires the timetable of ordinary meetings of the Council for the forthcoming year to be approved at the Annual Meeting. The dates of Council meetings (all at 7.00pm) for 2015/16 were previously agreed at the Council meeting on 27th January 2015 and are as follows:

21st July 2015
22nd September 2015
24th November 2015
26th January 2016
25th February 2016 (Budget)
19th April 2016
17th May 2016 (Annual Meeting)

6. **Appendices - TO FOLLOW**

Appendix 1 – Allocation of Seats
Appendix 2 - Cabinet and Committee appointments in accordance with proportionality rules
Appendix 3 - Quasi-judicial and other bodies: appointments/nominations

7. **Background Papers**

None

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SLOUGH BOROUGH COUNCIL**REPORT TO:** Annual Council**DATE:** 19th May, 2015**CONTACT OFFICER:** Shabana Kauser, Senior Democratic Services Officer
(For all enquiries) (01753) 875018**WARD(S):** All**PART I**
FOR DECISION**APPOINTMENTS TO OUTSIDE BODIES 2015/16****1. Purpose of Report**

To appoint/nominate representatives to serve on outside bodies.

2. Recommendations

The Council is requested to resolve the appointments and nominations to the outside bodies set out in Appendices A and B, for the Municipal year 2015/16

3. Community Strategy Priorities

- **Economy and Skills**
- **Health and Wellbeing**
- **Regeneration and Environment**
- **Housing**
- **Safer Communities**

- 3.1 The Council works with a range of partners and outside bodies that either provide or assist in providing services which contribute to the Council's priorities. Many outside bodies utilise volunteers from the local community to assist them with organising fund-raising activities and assisting in the delivery of their services. The Council provides financial assistance to those outside bodies which it sees as essential to delivering its priorities. The Council fully appreciates the assistance and role which many of the volunteers play in delivering services to the local community.

4. Other Implications**4.1 Legal & Human Rights Implications**

There are, on the whole, neither legal nor human rights implications relating to the appointment of representatives to outside bodies. Some outside bodies have been established by statute.

Members will be indemnified in their appointments to outside bodies/organisations.

4.2 Financial

The Council provides financial assistance to those outside bodies which are considered essential in implementing its key priorities. Out of Borough travel expenses are payable to Council representatives. This cost is met from the budget for Members' Allowances.

4.3 Workforce

Officers from the Council are involved in monitoring/supporting the Council's representatives and in some cases are required to attend the meetings of the key organisations

5. Supporting Information

5.1 At the start of each municipal year the Council considers appointments and nominations to outside bodies.

5.2 The Council has agreed to adopt a two level approach to its representation on outside bodies:

Level 1 - Corporate Bodies where Members have significant liability and/or the body has significant responsibility for service delivery.

Level 2 - Outside bodies where members have no significant liability/responsibility for service delivery.

Members appointed to outside bodies are appointed with full voting rights and as such any liability is covered by the Council.

5.3 The Council will note that a number of Members are appointed to outside bodies by virtue of the office they hold (e.g. Commissioners or Committee Chairs). In such cases, Members are required to stand down from any such outside body to which they were appointed as soon as they cease to hold the office in question.

5.4 The Council has emphasised the importance of appointees to outside bodies reporting back at least annually and agreed that failure to do so could be taken into account when consideration was given to future appointments and nominations.

5.5 Nominations have been sought from the political groups and will be circulated prior to the meeting. Appendices 'A' and 'B' set out the appointments required for consideration by the Council.

6. Appendices

Appendix A - Level 1 - Corporate Bodies where Members have significant liability and/or the body has significant responsibility for service delivery.

Appendix B - Level 2 Outside bodies where members have no significant liability/responsibility for service delivery.

7. **Background Papers**

Correspondence file relating to Outside Bodies.

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OUTSIDE BODIES
APPOINTMENTS TO OUTSIDE BODIES/PARTNERSHIPS 2015/ 2016

Level 1 – (Corporate Bodies where Members have significant liability and/or the body has significant responsibility for service delivery)

	Outside Body	Total Reps (Member/Officer)	Purpose of Outside Body	Whether a Statutory (S), Best Practice (BP) or Other (O) Appointment & Meeting Arrangements	Representative(s) appointed 2014/2015 or other period as stated	Status (Director / Trustee / Councillor)	Nominations required 2015/16
	1. Berkshire Healthcare NHS Foundation Trust – Council of Governors	1 Member (preferably Commissioner for Health & Wellbeing)	Provision of Mental Health services to the Slough area.	BP	Councillor Hussain	Governor	1
Page 19	2. Berkshire Local Transport Body	1 Member (preferable Social and Economic Inclusion) and 1 named Deputy)	From 2015 funding for major transport schemes will be devolved to the BLTB which is a voluntary partnership between Local Enterprise Partnerships and the LA, Slough BC is the Accountable Body that will provide Section 151 Officer, legal and secretariat support to the LTB. The main purpose of BLTB will be to prioritise infrastructure schemes to receive the funding allocated.	S Three times a year	Councillor Munawar (Deputy, Councillor Davis)	Councillor	1 Plus Deputy
	3. Board of Development Initiative Slough Housing Ltd (DISH)	3 Members and Chief Executive	DISH was established in the late 1980s in response to the Government’s requirement that more homes for rent be built by bodies other than local councils, with rents at economic levels.	(O) Annually unless other business to attend to	Councillors Anderson and Swindlehurst. Ms H Minhas.	Director	3
	4. Heatherwood & Wexham Park Hospitals NHS Foundation Trust (Nominated Governor)	1 Member (preferably Commissioner for Health & Wellbeing)	Provision of acute hospital services to the Slough area.	BP	Councillor Hussain	Governor	1

	Outside Body	Total Reps (Member/Officer)	Purpose of Outside Body	Whether a Statutory (S), Best Practice (BP) or Other (O) Appointment & Meeting Arrangements	Representative(s) appointed 2014/2015 or other period as stated	Status (Director / Trustee / Councillor)	Nominations required 2015/16
5.	Slough Local Asset Backed Vehicle (LABV) Board	One elected Member plus one named Deputy (nominated by Cabinet) and: The Strategic Director of Resources, Housing and Regeneration, or substitute; The Assistant Director, Regeneration & Estates, or substitute.	LABV was established in September 2012 to maximise the value of the disposal of Council assets for the benefit of the local community.	O	Cllr Nazir Deputy Vacancy	Board Member	1 Plus Deputy
6.	Royal Berkshire Fire Authority *Allowance payable 2014/15 was £1818 per annum	4 Members including Commissioners for Education and Children and Social and Economic Inclusion + 2 others (Based on proportionality rules)	To provide a fire service for Berkshire	S 4 times a year Rotates 6.30 p.m.	Councillors Abe, Bal, Plenty and Shah	Members	4
7.	Safer Slough Partnership	1 Member	Requirement for the police, local authorities and other key agencies to work together to tackle crime and disorder. Safer Slough Partnership seeks to reduce crime, anti-social behaviour and the fear of crime.	BP	Councillor Sharif	Member	1
8.	Slough Children's Partnership Board	1 Member (Commissioner for Education and Children)	Children's Trusts bring together all services for children and young people in an area, underpinned by the Children Act 2004 duty to cooperate, to focus on improving outcomes for all children and young people.	S Six times a year. Daytime – usually St Martins Place.	Councillor PK Mann	Board Member	1

	Outside Body	Total Reps (Member/Officer)	Purpose of Outside Body	Whether a Statutory (S), Best Practice (BP) or Other (O) Appointment & Meeting Arrangements	Representative(s) appointed 2014/2015 or other period as stated	Status (Director / Trustee / Councillor)	Nominations required 2015/16
9.	Slough Local Safeguarding Children Board	1 Member (Commissioner for Education and Children)	The objective of LSCBs is to coordinate and to ensure the effectiveness of their member agencies in safeguarding and promoting the welfare of children. Membership includes local authorities, health bodies, the police and others.	S 4 times a year. Daytime at St Martins Place	Councillor PK Mann	Board Member	1
10.	Slough Safeguarding Adults Partnership Board	2 (including the Commissioner for Health & Wellbeing)	National guidance requires each local authority to establish a Safeguarding Adults Partnership. Members are from across health and social care agencies and service user groups.	S 4 times a year. Daytime-venue varies.	Cllrs Hussain and Malik	Board Members	2
11.	Thames Valley Athletics Centre Management Committee	1 (Commissioner for Community and Leisure) (Commissioner for Environment and Open Spaces appointed in recent years) 1 Deputy required	Supervision and monitoring of the management contractor and acting to dispense the daily business in short-term planning in operation of the facility (including financial matters) except where either the trust or the Committee are of the opinion that the matter should be referred to the trust.	S (Joint Arrangement) At least four times per annum. Eton. Evening	Councillor Parmar Councillor Cheema – Deputy	Member	1 Plus deputy
12.	Thames Valley Athletics Centre Trust	As above	The provision of facilities for recreation or other leisure time occupation for the benefit of the public in the interests of social welfare, particularly in the Royal Borough of Windsor & Maidenhead and the Borough of Slough. The advancement of education (particularly physical education) for the benefit of pupils at Eton College and any other schools or other places of education in the Boroughs of Windsor & Maidenhead and Slough.	S (Joint Arrangement) At least twice per year. Eton. Evening.	Councillor Parmar Councillor Cheema – Deputy	Trustee	1 Plus deputy

Level 2 – (Bodies/Organisations – No significant Liability/responsibility for service delivery)

	Outside Body	Total Reps (Member/Officer)	Purpose of Outside Body	Whether a Statutory (S), Best Practice (BP) or Other (O) Appointment & Meeting Arrangements	Representative(s) appointed 2014/2015 or other period as stated	Status of Appointment (Director / Trustee / Councillor)	Nominations required 2015/16
1.	Heathrow Airport Consultative Committee	1 (Member or Officer) (Suggested Commissioner for Neighbourhoods and Renewal plus deputy)	The Committee is an advisory body constituted by Heathrow Airport Limited in accordance with Section 35 of the Civil Aviation Act 1982. Provides a means of consultation with regard to any matter concerning the management of administration of the airport which affects the interests of nearby local authorities.	O At six weekly intervals at Heathrow. Daytime	Councillor Swindlehurst and Councillor Munawar (Deputy)	Councillor/ Member	1 (plus deputy)
2. Page 23	James Elliman Trust. (Charitable Trust)	7 (Trustees appointed for a term of 4 years by the Council).	Application of income from the charity in the provision or in assisting in the provision of facilities for the inhabitants of Slough for recreation, or any other leisure-time occupation, in the interests of social welfare with the object of improving the conditions of life for said inhabitants.	O Meetings arranged as and when required. Subject to sufficient income from capital to distribute. Evening.	Councillor Parmar (2015) Councillor Davis (2016) Councillors Mann, Rasib and Swindlehurst (appointed until 2018) 2 vacancies	Trustee	3 To serve until 2019
3.	Parking & Traffic Regulation Outside London Joint Committee (PATROLJC)	1 Member	To oversee the operation of the National Parking Adjudication Service which hears appeals against penalty tickets issued under Decriminalised Parking Enforcement.	S Twice yearly Venue varies Day time	Councillor Munawar	Councillor	1
4.	Slough Local Access Forum	2 Members	A statutory advisory forum providing advice and guidance to the Council and the Countryside Agency on ways in which the area can be made more accessible and enjoyable for open-air recreation while having regard to social, economic and environmental interests.	S Quarterly. Evening at SMP.	Councillors Parmar & Davis	Councillor	2

5.	Berkshire Community Foundation	1 (Member or Officer)	Encourages companies and individuals in Berkshire to put something back into the community in which they live and work. Support for a wide range of local causes given by the Trust from donated funds by various contacts within the Community.	O At least twice per year at Reading, evening.	Councillor Hussain (Deputy Munawar)	Councillor	1
6.	Local Authorities' Aircraft Noise Council (Unincorporated association)	3 (Member or Officer)	Amongst others, to examine all problems arising from the nuisance of aircraft which may affect Member Authorities and to take such action thereon as may be necessary in the interests of the member or members concerned by such legal means as are considered best in the circumstances of the case.	O At least four times per year, in London. Daytime meetings.	Councillor Strutton	Councillor	3
7.	Groundwork South (formerly Groundwork Thames Valley)	1 (Member or Officer)	Promotes environmental regeneration in and around the Colne and Thames Valley.	O Meets four times a year. Denham Country Park daytime.	Councillor Plenty	Councillor	1
8.	South East Employers	2 Members plus 2 deputies (Commissioner and Chair of Employment & Appeals Cttee) (Should not be employee of another LA or an employee or official of any of the LG unions)	To be an active and influential employers' organisation for local government in the South-East of England.	BP Twice per annum, in London during the daytime.	Councillors Brooker and Munawar (2 Vacancies for Deputies)	Councillors	2 Plus 2 deputies
9.	St Mary's School Charity. (Charitable Trust)	2 Members	Enhancement of education of children and young persons in Slough.	O Meets at least twice per year in Slough. Evening meetings.	Councillors Brooker and Plenty	Trustee	2

10.	Standing Conference on Archives	1 (Member) and 1 (Officer)	To act as a channel of communication with the major users and depositors of documents; to be a means of consultation to identify their views and expectations; and to serve as forum for debate regarding the future direction of the Record Office.	Twice a year- (usually in October)	Councillor N Holledge	Councillor	1
11.	Strategic Aviation Special Interest Group (SASIG)	1 Member plus deputy	SASIG seeks to ensure that any national aviation strategy for the UK is implemented through regional planning guidance and other planning processes so as to reconcile economic, social and environmental issues in a sustainable way.	O	Councillor Mellor Councillor Plenty (Deputy)	Councillor	1 plus deputy
12.	Slough Council for Voluntary Service. (Unincorporated Association and Registered Charity)	1 Member plus Deputy. 1 Officer	Provides forum where voluntary and statutory bodies can discuss local issues relating to advancement of education, furtherance of health and relief of poverty and sickness.	BP At least monthly in Slough. Evening meetings.	Councillor A S Dhaliwal Councillor Malik (Deputy)	Councillor	1 Member plus deputy
13.	Local Government Association	3 Members	LGA is the national voice of local government. Aim to influence and set the political agenda on the issues that matter to councils.	Twice a year Daytime	Councillors Anderson, Mann and Swindlehurst	Councillor	3 Members

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